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Subject Matter and Scope

The first issue of Seminar appeared in the spring of 1965, sponsored jointly by the Canadian Association of University Teachers of German (CAUTG) and the German Section of the Australasian Universities Language and Literature Association (AULLA). This collaborative sponsorship has continued to the present day, with an essentially Canadian scholarly journal, Canadian Editor and publisher. Managerial and editorial decisions are the responsibility of the Editor and/or the Canadian Editorial Committee with the Australasian Associate Editor being responsible for the selection of articles submitted from that area.

Seminar was edited by Professor Robert Farquharson (University of Toronto) from 1965 to 1970. From 1970 to 1980, Michael S. Batts (UBC) was the Editor. He was succeeded by Professor Heinz Wetzel (University of Toronto) from 1980-1985, followed by Patrick O'Neil (UBC, Queen's) from 1985-1990, and by Professor Rodney Symington (University of Victoria) from 1990 to 2002. Beginning in the spring of 2002, Professor Raleigh Whitinger (University of Alberta) became the Editor. 2011 then brought the transition to the new editorial team, Professors Karin Bauer and Andrew Piper of McGill University.


The first annual volume contained 132 pages, but the size has grown over the years, approaching 400 pages in a year of four average-sized issues, but exceeding that when special issues are published. The normal publishing schedule is four issues per year of 96 pages each, each issue generally consisting of 4-5 articles and 22-24 pages of book-reviews. The early 2000s then saw a proliferation of “Special Theme Issues,” which often alternate with general issues.

Peer Review Process

Submissions will go through a process of anonymous peer-review. The Editor will assign the assessors for each submission who are chosen based on their expertise in regards to the topic. The assessors are selected from a database of over 400 scholars from North America, Europe (including the U. K.), and Australasia.

Blinding

Seminar uses a double-blind peer review process. Blinding a manuscript entails removing all references to your name and publications, and to the setting and participants in your research, where relevant. Appropriately blinding your manuscript requires that you replace your name (and any coauthors’ names), wherever it occurs in the text, notes or references, with the word “Author.”

“Author” is then inserted into the reference list with the other “A” references. Do not insert “Author” references alphabetically with the letter that corresponds to your last name. When blinding the context of your research, use pseudonyms for the names of institutions or participants, and do not identify the city or town in which the research took place if it could serve to identify the participants and/or the institution. For example, “a bilingual university in Ottawa” is inadequate blinding because
there is only one such university. Try to avoid including any other characteristics that might lead to
the identification of the individuals or institutions involved.

Please also remove any information that would identify you from the “Properties” section of your
Word file.

Manuscripts that have not been blinded will be returned to the authors for blinding before they are
sent out to the reviewers; this will delay the review process. If the article is accepted for publication,
authors are asked to restore all personal information and references to their article.

**Manuscript Submission Process**

Manuscripts are accepted for consideration in English, French, or German. Articles on pure linguistics
or pedagogy will not be accepted. Submissions are considered regardless of the author's professional
status or rank, institutional affiliation, or nationality--quality of the scholarship alone is the decisive
factor.

All articles must be the author’s original work, previously unpublished, and not being reviewed for
publication with another journal.

Because peer reviewers are selected from a large database of international experts, electronic
submission only is preferred. The electronic version should be in a format that allows the editors
access to make needed changes in formatting before sending to peer reviewers.

After you submit your article, it will be evaluated. Based on this evaluation, you will receive one of the
following responses: accepted as is, rejected, or returned for further revisions.

Upon initial submission, all supporting files including figures and illustrations, tables, and images must
be submitted within the main file. They are to appear at the end of the file. If you wish you can include
a note in the file indicating where the supporting documents should appear (i.e., insert Figure 1
here). Once the article is accepted for publication, you will be required to resubmit supporting images
in high resolution.

**Manuscript Requirements**

The final revised manuscript should be submitted as a Microsoft Word file, in 12-point serif font (i.e.,
Times New Roman) and must have a complete reference list of all sources cited. Submissions should
normally not exceed 9000 words, not including notes and works cited. The journal does not normally
publish articles of less than 5000 words

Please avoid page-layout formatting. The text should be aligned flush left and ragged right; do not
justify or centre.

Use hard returns at the end of paragraphs only. Let your software make line breaks (word wrap), and
do not add extra line spaces between paragraphs.

Seminar normally does not use titled subsections or internal headings. Authors may signal a new
segment with a dropped line and the first paragraph starting flush left.
Use only one space after a period, colon, semicolon, and comma. Use an en-dash for date and page ranges, and an em-dash (without spaces on either side of it) as an interrupter. Refer to Modern Language Association Handbook (6th edition) for further grammatical guidance.

References

All articles must include a Works Cited list for works that are cited in the text. The journal normally adheres to the MLA in-text style of references. The journal discourages use of discursive endnotes and requests that they be limited to a few if any. Footnotes are not allowed.


Additional Elements for Submission

Contact Information

A separate cover sheet must include the author's name, affiliation, title of paper, and contact information (address, telephone, fax, e-mail).

The title should be typed above the top horizontal line.

Figures

The font used for figures should be Times New Roman.

For previously published figures, written permission from both the author and the original publisher must be submitted at the time of manuscript acceptance.

While images appear in black and white in the print journal, the online version can accommodate colour images, video, and audio. If you have material such as this that is relevant to your article, please submit for inclusion in the online version of the journal.

Provide a separate EPS (the preferred format), PostScript, JPEG or TIFF file (resolution at 300 dots per inch) in black and white for each figure; glossy photographic prints at publication size or larger are acceptable, especially for complex graphics.

Captions

Please include all captions for tables and figures in the manuscript. Captions should be included in the text where you would like the figure or photograph placed.

Copyright Agreement

Upon manuscript acceptance all authors will be expected to sign a copyright agreement. Manuscripts accepted for publication or published in Seminar become the property of the CAUTG and may not be published elsewhere, in whole or in part, without written permission.

Metadata

Please add an abstract and keywords for your article. Abstracts should generally be between 100 and 150 words, and 5 to 7 key words or phrases are usually sufficient.
Queries

*What is a DOI?*

A DOI is an article’s unique identifier, registered with CrossRef (FAQ on CrossRef here: [http://www.crossref.org/01company/16fastfacts.html](http://www.crossref.org/01company/16fastfacts.html)) and used to create a persistent link to the article -- even if the article moves. (A journal might switch from one online hosting service to another, for example; the URL will change, but the DOI link will follow it.) A reader using the online version of an article’s reference list can click on any DOI link to immediately get to the cited source; a reader using the print version can be sure of finding exactly the right article by searching the DOI instead of the author(s) or article title. Each of our online articles has its own DOI, which can be used to link back to it from other documents that cite it; including DOI links in our reference lists is the other end of that process (sort of like using recycled paper as well as recycling used paper). The more citations include DOIs, the more researchers will use them, which ultimately will drive more readers to our content.

“How to Alienate Your Editor: A Practical Guide for Established Authors”, written by Stephen K. Donovan and published in the *Journal of Scholarly Publishing*, is an excellent article on classic mistakes made during the submission process. Also useful is “Surviving Referees’ Reports” written by Brian Martin and also published in *Journal of Scholarly Publishing*.

Questions relating to any of the above details may be directed to the Seminar Editor at the address below.

KARIN BAUER and ANDREW PIPER
Department of Languages, Literatures, and Cultures
McGill University
688 Sherbrooke W., Suite 425
Montreal, QC H3A 3R1
CANADA
E-mail: seminar.german@mcgill.ca